

PERRIS UNION HIGH SCHOOL DISTRICT

(Measure Z – Approved by District Voters on November 2, 2004)

MEASURE Z CITIZENS' OVERSIGHT COMMITTEE MEETING

April 11, 2013 – COMMITTEE ACTION REPORT

Meeting conducted at
Perris Union High School District - Administration Center - Board Room
155 East Fourth Street
Perris, CA 92570-2124

5:00 p.m.

COMMITTEE MEMBERS

PRESENT:

Bob Duke, Member
Mark Hickman, Member
Lee Tankesley, Member

COMMITTEE MEMBERS

ABSENT:

Barry Busch, Member

ADMINISTRATIVE STAFF

ATTENDING:

Candace Reines, Assistant Superintendent,
Business Services
Crystal Guimond, Administrative Assistant

OTHERS ATTENDING:

No other persons were in attendance.

CALL TO ORDER

Mark Hickman called the meeting to order at 5:00 p.m. Candace Reines thanked everyone for their attendance.

PLEDGE OF ALLEGIANCE

Mr. Hickman led the pledge of allegiance.

ROLL CALL (Establishment of a Quorum)

Crystal Guimond determined that a quorum was established. Committee Members absent were: Barry Busch.

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PUBLIC COMMENTS

No public comments were presented or submitted.

ADOPTION OF JANUARY 26, 2011 MEETING MINUTES

It was moved to adopt the January 26, 2011, Committee Meeting Minutes by Mark Hickman and seconded by Bob Duke.

Motion carried 3-0.

APPROVE ANNUAL COMMITTEE REPORTS FOR 2010-11 AND 2011-12

It was moved to approve and file the Annual Reports for 2010-11 and 2011-12 by Mark Hickman and seconded by Bob Duke.

Motion carried 3-0.

AUDIT REPORTS JUNE 30, 2010, JUNE 30, 2011 AND JUNE 30, 2012

It was moved to receive and file the Performance and Financial Audit Reports for June 30, 2010, June 30, 2011, and June 30, 2012, by Mark Hickman and seconded by Lee Tankesley.

Motion carried 3-0.

FINAL AUDIT REPORT JULY 1, 2012 THROUGH FEBRUARY 20, 2013

Mr. Tankesley asked about Vavrinek, Trine & Day and the role they played with Measure Z, if any. Candace Reines explained that this organization performed the District's Performance and Financial Audits and that Prop. 39 bond funds were included as a part of that audit. Bob Duke asked about Prop 39. Candace discussed Proposition 39 and its mandates concerning citizen's oversight committees. She referred the Committee to pages 4 and 5 Performance and Financial Audit Reports (conclusions and no adverse audit findings).

It was moved to receive and file the Final Audit Reports for the period of July 1, 2012, through February 20, 2013, by Mark Hickman and seconded by Lee Tankesley.

Motion carried 3-0.

FINAL MEASURE 'Z' BOND FUND PROJECT AND MEASURE 'Z' FUND EXPENDITURES

Mr. Tankesley mentioned about analyzing the data submitted at face value. Candace confirmed that the submitted report actually validates the conclusions and audit findings set out in the Audit Reports.

It was moved to receive and file the submitted final report of Measure Z Bond Fund Project and Expenditures by Mark Hickman and seconded by Lee Tankesley.

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Motion carried 3-0.

ADJOURNMENT

It was moved to adjourn the meeting by Mark Hickman at 5:24 p.m. and seconded by Bob Duke.

Motion carried 3-0.

NOTE – THE MEASURE Z CITIZENS' OVERSIGHT COMMITTEE HAS NOW COMPLETED ITS DUTIES AND CONDUCTED ITS FINAL MEETING. THE MEASURE Z CITIZENS' OVERSIGHT COMMITTEE WILL BE TERMINATED AND DISSOLVED BY ACTION OF THE BOARD OF TRUSTEES OF THE PERRIS UNION HIGH SCHOOL DISTRICT TO BE TAKEN ON APRIL 17, 2013. AS SUCH, THERE WILL BE NO FINAL APPROVAL OF THIS ACTION REPORT BY THE COMMITTEE. THEREFORE, THIS COMMITTEE ACTION REPORT WILL BE PROVIDED IN LIEU OF MINUTES OF THE COMMITTEE.