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## PERRIS UNION HIGH SCHOOL DISTRICT CITIZENS' OVERSIGHT COMMITTEE

### PURPOSE OF THE CITIZENS' OVERSIGHT COMMITTEE

The statutes governing the Citizens' Oversight Committee established by the Perris Union High School District ("COC") are set forth in Education Code Sections 15278, 15280 and 15282, copies of which are attached hereto. The following is a summary of guidelines that the COC may use in its activities in order to ensure compliance with the Education Code, Proposition 39, and the Regulations adopted to implement Proposition 39.

#### Purpose of the COC:

**Inform the public concerning the expenditure of bond revenues to be received from the sale of bonds under Measure Z authorized by the voters on November 2, 2004.**

[Education Code §15278(b)]

- This purpose is derived from the provisions of Prop 39 that specify the need to ensure accountability in the spending of funds prudently as directed by citizens of the community.

#### Responsibilities of the COC: [Education Code §15278(b), §15280(b)]

1. Review and report on the proper expenditure of the taxpayers' money for school construction;
2. Advise the public as to whether the Perris Union High School District ("District") is in compliance with the requirements of Proposition 39 ("Prop 39");

3. Convene to provide oversight for:
  - a. Ensuring that bond revenues are only expended for the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities as approved by the voters and as identified in the District's school facilities project list prepared for Measure A (see Attachment 1); and
  - b. Ensuring that no bond revenues are expended for any teacher or administrative salaries or other school operating expenses;
4. Conduct open meetings which comply with the requirements of The Brown Act, including notice provisions which are the same as those followed by the Board of Trustees of the District;
5. Issue regular reports on the results of its activities, and issue a report at least once per year; and
6. Make all documents and reports available to the public via the internet website of the District.

**Compliance with Assembly Bill 1908 ("AB 1908")** – The COC must also comply with:

**Education Code §15264(c)** which mandates that members of the COC shall promptly alert the public to any waste or improper expenditure of school construction bond money.

**Authorized Activities of COC:** [Education Code §15278(c)] – In carrying out its responsibilities, the COC may engage in any of the following activities:

1. Receiving and reviewing copies of the annual, independent performance audit conducted to ensure that the bond revenues have been expended only on the specific projects listed in Measure Z;
2. Receiving and reviewing copies of the annual, independent financial audit of the bond revenues from Measure Z;

3. Inspecting school facilities and grounds to ensure that the bond revenues are expended in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution;
4. Receiving and reviewing copies of any deferred maintenance proposals or plans developed by the District, including any reports required by Section 17584.1; and/or
5. Reviewing efforts by the District to maximize bond revenues by implementing cost-saving measures, including, but not limited to, the following:
  - (A) Mechanisms designed to reduce the costs of professional fees;
  - (B) Mechanisms designed to reduce the costs of site preparation;
  - (C) Recommendations regarding the joint use of core facilities;
  - (D) Mechanisms designed to reduce costs by incorporating efficiencies in schoolsite design; and/or
  - (E) Recommendations regarding the use of cost-effective and efficient reusable facility plans.

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Attachment.

The foregoing information has been prepared by Bowie, Arneson, Wiles & Giannone as an overview of the subjects discussed and should not be construed as individual legal advice. The applicability of the legal matters discussed may differ substantially in individual situations. In the event that you perceive that you are in a conflict situation, you should consult with appropriate legal counsel

## Attachment 1

### Bond Proposition of the Perris Union High School District (November 2, 2004)

"In order to construct a new school and school site, and to construct, upgrade and renovate classrooms at the school and school buildings of the Perris Union High School District, and in so doing increase safety at school campuses and increase educational effectiveness of classrooms for students, shall the Perris Union High School District ("District") be authorized to issue bonds in an amount not to exceed \$46,000,000 to construct, expand, acquire, rehabilitate and upgrade school facilities, including the furnishing and equipping of school facilities or the acquisition or lease of real property for school facilities listed in Exhibit "1," which is on file at the offices of the District and incorporated herein by this reference, which bonds shall be issued for a term not to exceed the statutory maximum, which is twenty-five (25) years in the case of bonds issued under the authority of the Education Code and forty (40) years in the case of bonds issued under the authority of the Government Code, at an interest rate below the legal maximum, and which Bonds shall be subject to the following provisions:

- (A) That proceeds of the bonds shall be used only for the construction, acquisition, reconstruction, rehabilitation, or replacement of school facilities, including the acquisition or lease of facilities or real property for school facilities pursuant to California Constitution Article XIII A, Section 1(b)(3), and further that the proceeds of the bonds shall be used only for the purposes specified in California Constitution Article XIII A, Section 1(b)(3) (as amended by Proposition 39) and not for any other purpose, including teacher and administrator salaries and any other school operating expenses.
- (B) That a list of a specific school facilities projects to be funded with the proceeds of the bonds is attached hereto as Exhibit "1," which is on file at the District's office and incorporated herein by this reference and, based upon the adoption of this resolution, this Board of Trustees hereby certifies that it has evaluated safety, class size reduction and information technology needs in developing the school facilities listed in Exhibit "1," which is on file at the District office and incorporated herein by this reference.
- (C) That the Board of Trustees of the District shall conduct an annual, independent performance audit to insure that the proceeds from the sale of the Bonds have been expended only on the specific projects listed in this bond proposition.
- (D) That Board of Trustees of the District shall conduct an annual, independent financial audit of the proceeds from the sale of the Bonds until all of those proceeds have been expended for the school facilities projects identified herein.
- (E) That the Board of Trustees of the District will appoint a citizens' oversight committee and conduct annual independent audits to assure that the Bond proceeds are spent only on school and classroom improvements and for no other purposes?

Such bond proposition is also for the purpose of making the Perris Union High School District eligible for State matching funds."

#### LIST OF SCHOOL FACILITIES TO BE

**FUNDED WITH PROCEEDS OF BONDS**

General Obligation Bonds of the Perris Union High School District ("District") would be used to finance the design, acquisition, installation, restoration and construction of public schools and school facilities and providing facilities improvements and upgrades, and the acquisition of one or more school sites, and related facilities costs, including, but not limited to, financing the following: renovation of student restrooms, classrooms, and science labs; repair and replacement of heating, upgrading of electrical systems and wiring to safely accommodate computers, technology and other electrical devices; repair and replacement of plumbing, sewer, and water pipes, fixtures and systems; replacement of emergency communications and security systems; demolition; seismic upgrades; asbestos and mold abatement; and, improved access for disabled persons. Project costs for expansion of existing facilities may include, but is not limited to, some or all of the following: site and/or other real property acquisition, including payments on or for interim financing, preparation, infrastructure and related expenses; construction or lease of temporary or permanent classrooms, instructional support and/or ancillary facilities. Project costs for furniture and equipment may include, but is not limited to some or all of the following: desks and tables; window and floor covering; computer, media recording and presentation equipment; cafeteria and food preparation equipment; science laboratory equipment; and/or other electronic equipment.

The following projects are specifically identified as projects on which the bond funds may be expended:

<p><b>NEW HIGH SCHOOL #3</b></p> <ul style="list-style-type: none"> <li>• <i>Construction of new high school, including classrooms and classroom facilities, science labs, support buildings, technology infrastructure, furnishings furniture and equipment</i></li> <li>• <i>Land acquisition and site preparation</i></li> <li>• <i>Design and planning for facilities and infrastructure</i></li> </ul>	<p><b>PALOMA VALLEY HIGH SCHOOL</b></p> <ul style="list-style-type: none"> <li>• <i>Construction of additional permanent classrooms and classroom facilities</i></li> <li>• <i>Construct, expand and install new/expanded roadway and access facilities</i></li> <li>• <i>Repair/renovate classrooms, restrooms, school buildings and other existing school structures, facilities, systems and buildings</i></li> <li>• <i>Make safety improvements to existing athletic facilities</i></li> </ul>
<p><b>PERRIS HIGH SCHOOL</b></p> <ul style="list-style-type: none"> <li>• <i>Repair/renovate, modernize and upgrade classrooms, restrooms, school buildings and other existing school buildings, facilities, systems and structures</i></li> <li>• <i>Provided for earthquake renovations, upgrades and related safety measures</i></li> <li>• <i>Make safety improvements to existing athletic facilities</i></li> <li>• <i>Upgrade, modernize, install and construct lighting, heating, ventilation, air conditioning and related facilities and infrastructure</i></li> <li>• <i>Provide for Americans with Disabilities Act (ADA) access upgrades, facilities and improvements</i></li> <li>• <i>Construction and installation of technology upgrades and infrastructure</i></li> <li>• <i>Construct and install safety improvements, structures and facilities</i></li> <li>• <i>Provide for on-site asbestos and lead abatement</i></li> <li>• <i>Provide for site expansion including additional site acquisition</i></li> </ul>	

PINACATE MIDDLE SCHOOL	NEW HIGH SCHOOL #4
<ul style="list-style-type: none"> <li>• <i>Construction of additional permanent classrooms and classroom facilities</i></li> <li>• <i>Installation of technology upgrades and infrastructure</i></li> <li>• <i>Repair/renovate classrooms, restrooms, school buildings and other existing school structures, facilities, systems and buildings</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Land acquisition and site preparation for a new High School in the Menifee area</i></li> <li>• <i>Preliminary design for facilities and infrastructure</i></li> </ul>

Project costs may include site preparation, installation costs, engineering and design costs and expenses, project management costs and related costs. Allowable project costs also include: costs of issuing the bonds, informational distribution costs and election costs authorized under State law.

In preparing the foregoing list, the Board of Trustees of the Perris Union High School District has evaluated safety, class size reduction and information technology needs. Approval of the District's bond measure does not guarantee that all of the identified projects within this list will be funded beyond local funds generated by the bond measure and does not guarantee that the projects will be completed in any particular order. The District will also pursue funds from the State of California to complete the identified facilities projects. All bond funds will be spend by the District on the local projects identified herein to benefit the District's schools.

No Administrator Salaries. Proceeds from the sale of bonds authorized by this proposition shall be used only for the construction, acquisition, repair, renovation, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities, and not for any other purpose, including teacher and administrator salaries and other operating expenses.

Bond Expenditure and Citizen Oversight. The expenditure of bond money on these projects is subject to financial accountability requirements required by State law. Performance and financial audits will be performed annually, and all bond expenditures will be monitored by an independent Citizens Oversight Committee to assure that funds are spent as promised and specified.